

Center For Siouxland  
Board of Directors Executive Committee Meeting Minutes  
May 11, 2021

IN ATTENDANCE: In-person: Mike Horner, Tom Limoges, Angie Van Otterloo, Jonette Spurlock, Kathy Ranniger Via Zoom Video Conference: Becky Valari and Alex Berenstein  
Guests: Ayrton Corporon

Angie convened the meeting at 12:10 pm

Members of the Finance Committee were also present at the Executive Committee to discuss the “wish list” Jonette presented at the Finance Committee on April 22, 2021.

**Minutes from April 20, 2021 – Becky** – The April 2021 Executive Committee Meeting minutes which were distributed electronically prior to the meeting for review and discussion. There were no additions or revisions.

Alex made a motion to approve the minutes and Mike seconded. Motion carried on voice vote of members present.

Jonette reviewed the “wish list” that had been presented to the Finance Committee.

- Staff Recognition (\$17,900) – represents \$100.00 for each year of service for staff.
- Phone System (\$10,462) – current phone system is 23 years old. Difficult to repair due to age
- Server (\$5000) – 2008 server purchased in 2014. 1 yr of support from Microsoft left
- Computer/Monitors (\$10,000) – computers range in age from 2008 – 2020. Would replace oldest ones first
- Finish Ceiling/lighting (\$7050) – replace old fluorescent lights and old ceiling that were not replace during the remodel.
- Sidewalk Repair (\$4000) – replace trip hazards, cracked and broken sidewalk in front of the building.

Kathy calculated what the number would be after taxes, etc for staff to net \$1000.00 or \$500.00 if they were not employed all of 2020. The total amount would be \$15,600. 13 staff at \$1000 and 1 staff at \$500.

Angie asked who would be considered management. Jonette noted we don’t have a true management team but those who would be considered management are myself, Alison, Kathy and Susan.

Ayrton asked about the 4% pay raises given in 2020. Jonette explained those were given in conjunction with annual reviews so they were given throughout 2020. Normal pay increases are around 2%. The 4% came out of our Strategic Planning.

Jonette reviewed how this conversation got started, our investments are well over \$900,000 and we are getting dangerously close to potentially being ineligible for grants. Jonette mentioned an endowment but noted we would be unable to touch the principle. Tom mentioned an Irrevocable Trust that we could restrict. It would come off our books.

Mike suggested the staff considered management – Jonette, Alison and Susan receive \$1500.00 instead of \$1000.00.

Angie asked for a motion to give staff a one time Appreciation Pay - \$1500.00 to Jonette, Alison, and Susan. \$1000.00 to the rest of the staff except Ryan and Scott. Ryan will receive \$500.00 because he started in December 2020 and Scott \$0 because he has only been here a month and is technically not our employee. Alex made the motion and Becky seconded. Motion carried on a voice vote of members present.

Jonette reviewed the status of phone system, server, computers/monitors. Phone system is 23 years old and difficult to get parts if something doesn't work. Microsoft is only providing support til December 2021 on our current server. Some of the computers staff are using were donated to us in 2012 and at that time they were 3 years old. If we upgrade the computers all staff would have received new computers in the last 2 years.

Ayron asked about the cost break down for the computers – it is about \$676.00 per computer plus \$130.00 for the monitor.

Tom made a statement that it seems we are all in agreement that the technology (server and computer/monitors) need to be upgraded.

Angie requested that we look at the lightening and ceiling Jonette would like to replace. It is the rooms and the file area that were not completed during the remodel. It would involve replacing the florescent lights with energy efficient LED lights and replacing the ceiling tiles with new tiles and grid.

Alex made a motion to replace the lights and ceiling and Mike seconded. Tom asked if there is any marketing being done with the empty offices. Angie suggested that we post something on Facebook to see the level of interest. Committee agreed to table this issue for a future meeting.

Last item on the wish list is the sidewalk. Jonette has had difficulty getting in touch with someone for a bid. Will keep working on this. Angie suggested that we talk to Steve Nelson who owns the Benson Building and see if he has any plans to replace the sidewalk in front the Benson Building. Jonette will be in touch with Steve.

Alex made a motion for Appreciation Pay for the staff, new server and computer/monitors. Becky seconded. Motion carried on a voice vote of members present.

Meeting was adjourned at 1:07pm

